



## Conway Township Board of Trustees

### Regular Board Meeting Minutes

March 18th, 2025, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance

ROLL CALL: Present: G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor);

T. Foote (Clerk); D. Grubb (Treasurer)

1	<b>Consent Agenda</b>	<p>Motion introduced to add the February 12th meeting to the consent agenda by G. Pushies. Second by D. Grubb.</p> <p>Motion to approve consent agenda made by D. Grubb. Second by G. Pushies.</p> <p>Motion passed 4-1 in roll call vote.</p> <p>Roll Call Vote: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-Yes S. Porter- No</p>	<ul style="list-style-type: none"><li>• Approval of Feb. 18th, 2025, meeting minutes.</li><li>• M. Brown mentioned Legal opinion stated that a three-person board meeting addressing a personnel issue did not qualify as official township business.</li><li>• Sarah had questions about misc. adjustments in Account reconciliations.</li><li>• Payroll report doesn't show supervisor wages and the code for Parks and Rec is incorrect.</li></ul>
	<b>Additions to agenda/approval of meeting Agenda</b>	<p>Motion to accept the agenda as amended made by S. Porter. Second by M. Brown.</p> <p>Motion passed 5-0.</p>	<ul style="list-style-type: none"><li>• D. Grubb added 2025 Advanced Institute training for MICPT Certification and add treasurer update after the clerk update in section 8b.</li></ul>
	<b>First call to the public</b>	<p>2 members of the public spoke: Items discussed- Owing him money</p>	



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		in regard to Secluded Acres and proposed budget questions	
5	<b>Recreation Report</b>	<p>Motion to pass the recreation agreement in the amount of \$25,000 made by S. Porter. Second by T. Foote. Motion passed 5-0 in roll call vote.</p> <p>Roll Call Vote for Recreation Agreement: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-Yes S. Porter- Yes</p>	
6	<b>County Planning Commission Report</b>	Two re-zonings in Green Oak Township and one in Tyrone Township to amend the attraction district.	
7	<b>Planning Commission Ex-Officio Report</b>	<p>No update on rezoning of Hayner Rd. Discussion on ordinance changes related to camping at the airport.</p>	
8a	<b>Clerks Update</b>	<p>Free BS&amp;A Training for Clerk and Deputy Clerk taking place 3/19 and 3/20.</p> <p>Motion to approve Personnel Policy changes as amended by the state made by T. Foote. Second by M. Brown</p> <p>Motion passed 4-1 in roll call vote: M. Brown- Yes T. Foote- Yes D. Grubb- Yes</p>	



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		G. Pushies-Yes S. Porter- No	
8b	Treasurers Update	<ul style="list-style-type: none"> <li>Balancing with the county has been completed.</li> <li>Ongoing issues with the BS&amp;A cloud system noted; expected resolution before summer tax season.</li> <li>Training scheduled for late May or early June to accommodate tax bill deadlines</li> </ul>	
9	Representative Jason Woolford and Doug Helzerman	<p>Jim Weeks spoke on behalf of Representative Wolford about efforts to restore local control over renewable energy projects, including House Bills 4027 and 4208, and the ongoing legal battle against the Michigan Public Service Commission.</p> <p>Doug spoke about the county supporting the lawsuit we are involved in along with supporting local control and the approval of an EMS base in Cohactah, which will serve Conway Township residents.</p>	<p>Contact the office with any concerns or questions:</p> <p>Jason Woolford (State Representative 50<sup>th</sup> District)</p> <p>N-899 House Office Building P.O Box 30014 Lansing, MI 48909-7514</p> <p>Phone: 517-373-3906 Fax:517-373-5812 e-mail: JasonWoolford@house.mi.gov</p>
10	Civic Plus Update	<p>Codification sent to our planner at McKenna.</p> <p>The planner will finalize it and send it to our attorney, Abby, for review.</p> <p>Aiming to reduce redundant pages.</p>	
11	Lawn Maintenance Bids	Motion to proceed with the lowest bid (42 North Outdoor Services)	8 Sealed Bids were received.



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		<p>under the condition they provide proper insurance and all required documentation as stipulated in the RFP in the amount of \$14,580 per year with \$65 per man hour made by T. Foote.</p> <p>Second by G. Pushies.</p> <p>Roll Call Vote passed 5-0:</p> <p>M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-Yes S. Porter- Yes</p>	<p>The Township will start with the lowest bid and ensure all necessary documentation and insurance are in place. If unsuccessful, the next bid in line will be considered</p>
12	<b>Budget Amendment 2024/2025</b>	<p>Motion to approve and record a transfer of funds between the General Fund and the Secluded Acres SAD Special Revenue Fund in the amount of \$162,812 representing the road paving costs for the Secluded Acres Road Improvement project paid out of the General Fund made by M. Brown.</p> <p>Second by S. Porter.</p> <p>Motion carried 5-0.</p> <p>Motion to create the Secluded Acres SAD Special Revenue Fund, Fund #811, to account for all activity of the Secluded Acres Special Assessment District. This will include an initial transfer in of</p>	



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		<p>funds from the General Fund, road paving expenditures and collection of future Special Assessment principal and interest payments made by M. Brown. Second by T. Foote. Motion carried 5-0.</p> <p>Motion to approve the amended budget for Fiscal Year 2024-2025 for the Road Fund #204 as presented made by M. Brown. Second by S. Porter. Motion carried 4-1 in a roll call vote: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-No S. Porter- Yes</p> <p>Motion to approve the amended budget for Fiscal Year 2024-2025 for the General Fund #101 as presented made by M. Brown. Second by S. Porter. Motion carried 4-1 in roll call vote: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-No S. Porter- Yes</p>	
13	Budget Adoption 2025/2026	<p>Motion to approve the new Budget for Fiscal Year 2025-2026 made by M. Brown. Second by S. Porter.</p>	Need to discuss some issues before approving the 2025/2026 Budget



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		<p>Motion failed 2-3 in roll call vote:  M. Brown- Yes  T. Foote- No  D. Grubb- No  G. Pushies-No  S. Porter- Yes</p> <p>Motion for a special meeting on Friday March 21<sup>st</sup>, 2025 at 6pm to discuss the 2025/2026 budget by M. Brown.  Second by D. Grubb.</p> <p>Motion Passed 5-0</p>	
14	Consumers Energy Agreement	<p>Motion to accept agreement upon attorney review by D. Grubb.  Second by M. Brown.</p> <p>Motion passed 5-0</p>	The board discussed the consumer energy agreement, which is a standard contract renewed every 30 years. The agreement allows access to right of ways for maintenance.
15	2025 Advanced Institute	<p>Motion to send Debbie Grubb to the MMTA Advanced Institute training by T. Foote.  Second by G. Pushies</p> <p>Roll Call Vote Passed 5-0:  M. Brown- Yes  T. Foote- Yes  D. Grubb- Yes  G. Pushies-Yes  S. Porter- Yes</p>	<ul style="list-style-type: none"> <li>The training will take place from May 14th to 16th, with a stay of three nights at a hotel.</li> <li>The cost for the class is \$379, with additional costs for the hotel stay</li> </ul>
	Last Call to the Public	2 members of the public spoke acknowledging the challenges but	



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		recognized the board's dedication to serving the community.	
		Motion to Adjourn made by M. Brown at 9:44pm. Second by G. Pushies. Motion passed 5-0.	Meeting adjourned at 9:44pm.

Approved: 4/15/25